



Christmas security checklist for commercial customers



1. **Check Alarm and Sensor Equipment:** Inspect all sensors and alarm equipment for cobwebs and dust. Avoid spraying directly on the sensors—clean around them instead. Ensure the area near sensors is clear of dust, curtains, and any moving objects like fans or air conditioning that could cause false alarms and unnecessary guard call-outs.
2. **Update Your Monitoring Details:** Provide your monitoring company with any special instructions or adjusted trading hours to ensure uninterrupted service.
3. **Plan Additional Security Services:** If you need extra patrols or lock-up services during this period, book these as early as possible to guarantee availability.
4. **Secure Your Banking Needs:** Consider using our secure banking collection service to minimise risk during this high-alert time.
5. **Clear Potential Hazards:** Keep your property tidy by removing items like wheelie bins or other objects that could be used to break into or damage your premises.
6. **Verify Maintenance Personnel:** Don't hesitate to confirm the legitimacy of any maintenance workers or contractors on-site to ensure they are authorised to be there.
7. **Monitor Visitors Closely:** Ensure all visitors are supervised while on your premises to maintain a secure environment.
8. **Secure Reception Areas:** Always have someone present in the reception area, and keep valuables like laptops, tablets, and phones out of sight to prevent opportunistic theft.
9. **Be Vigilant During Peak Risk Times:** Pay extra attention during the “30-minute danger zones” – just after opening and just before closing – as these times are particularly vulnerable to pilferage and cash mishandling. Retailers should exercise extra caution during these periods.

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